

Production Quality Control (QC) Checklist

This checklist is used to ensure product quality during production. It covers pre-production, in-process, and post-production inspections.

1. Pre-Production

- Raw materials match approved specifications
- First production samples reviewed and approved
- Production line setup inspected
- Supplier quality certifications verified

2. In-Process QC

- Random product sampling conducted
- Dimensions and weight checked against specs
- Functional testing carried out
- Defect rate recorded and within tolerance
- Workmanship inspected (assembly, stitching, finishing, etc.)

3. Final QC Inspection

- Finished goods compared to approved samples
- Visual inspection for defects (scratches, stains, color variation)
- Functionality tested where applicable
- Quantity verified against order requirements
- Correct packaging and labeling applied

4. Packaging & Shipping

- Carton strength tested and sealed properly
- Shipping marks and labels verified
- Barcodes and product codes correct
- Palletizing and container loading inspected

5. Documentation

- QC report completed with photos
- Certificates of compliance obtained
- Defects and corrective actions documented
- Buyer notified of inspection results

6. Approval

Inspector Name: _____

Date: _____

QC Result: ■ Approved ■ Rejected ■ Conditional